

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING**

November 20, 2014  
4:00 p.m.

**Tentative** minutes to be acted upon at the January 22, 2015 meeting  
Meeting called to order at 4:05 p.m. by Vice Chair Rineer.

Roll call

A Quorum Was Present With The Following Members In Attendance:

Dr. George Ryckman, Benzie County Member at Large  
Glen Rineer, Benzie County Board of Commissioners  
Roger Griner, Benzie County Board of Commissioners  
Marjorie McCulloch, Leelanau County Member at Large  
Carolyn Rentenbach, Leelanau County Board of Commissioners

Pledge of Allegiance

Chair Lautner arrived at 4:09 p.m.

Administration Present:

Dodie Putney, Director of Administrative Services, Interim Health Officer  
Tom Fountain, Environmental Health Director  
Michelle Klein, Director of Personal Health

Staff:

None Present

Guests:

David McCulloch  
John Rentenbach

Approval of Minutes:

**Motion:** by Rentenbach, seconded by Griner to approve the minutes of the  
September 25, 2014 meeting with no additions or corrections.

**Voice vote: 6 ayes      Motion carried**

Approval of Agenda:

**Motion:** by Griner, seconded by Ryckman to approve the agenda with the addition of #2. C  
- Recycling at the Connie Binsfeld Resource Center

**Voice vote: 6 ayes      Motion carried**

Public Comments:

None

1. Health Officer Update- Dodie Putney, Interim Health Officer:

A. Proposed RFP for Contracting Services -

Putney submitted an example of the Request for Proposal letter for contracting services. This letter includes the anticipated costs of the contracted services. The letter will go out to the health departments that are in our alliance which includes the Health Department of Northwest Michigan, Grand Traverse County Health Department, District Health Department #10, District Health Department #4 and District Health Department #2. Discussion followed.

**Motion:** by Rentenbach, seconded by Griner to follow through by sending the letter to the designated health departments.

**Voice vote: 6 ayes      Motion carried**

2. Personnel and Finance Committee Report:

A. Accounts Payable-

**Motion:** by Rineer, seconded by McCulloch to approve the Accounts Payable in the amount of \$178,112.32

**Voice vote: 6 ayes      Motion carried**

B. September 2014 – Financial Statements-

Putney reported the financial statements shows the Health Department to be in the black for fiscal year 2014, however, that could change after the audit on December 15, 2014. If there are any major adjustments at that time, Putney will report that at the January meeting. Discussion followed.

**Motion:** by Rineer, seconded by Lautner to acknowledge receipt of the September, 2014 financial statements.

**Voice vote: 6 ayes      Motion carried**

C. Recycling at the Connie Binsfeld Resource Center –

Griner stated he would like to offer a motion of some kind that does not prevent a barrier for the Leelanau County Solid Waste Commission to put a recycling site at the Connie Binsfeld Resource Center. Griner stated he supports recycling and is willing to help on his own time to help get this going. Ryckman stated he drove around the back of the Binsfeld building after the September meeting and thought the site seemed appropriate. Discussion followed.

**Motion:** by Griner, seconded by Ryckman to allow the Leelanau County Solid Waste Commission to work out a 1 year written contract that meets the requirements of the Board of Health to put recycling on the grounds of the Connie Binsfeld Resource Center. The contract will be contingent on Board approval.

**Voice vote: 5 ayes      1 nay      Motion carried**

3. Staff Reports:

A. Administrative- Dodie Putney

Putney reported on the Northern Michigan Health Care Coalition. Stated she has been

attending meetings and we may have potential to help Benzie County residents to have access to all aspects of health care in one location.

B. Environmental Health- Tom Fountain

Fountain reported due to the recent increase in meth labs being discovered in our area, there is a concern for our own employees entering homes where meth has been produced. Fountain has invited Lt. Dan King from Traverse Narcotics Team (TNT) to do a presentation to our department at our annual staff meeting.

Fountain reported legislation is moving forward in Lansing to require local health departments to conduct Mobile Home Park inspections once again. LARA has done a poor job at some deficient parks and public health has been jeopardized.

Fountain commented on the impact the change in climate (precipitation) has had on our lakes, streams and groundwater. Lake levels are up drastically. Lake Michigan and Lake Huron are up 40 inches in just 20 months. The region is experiencing many flooded crawl spaces, basements and property. These wet conditions can result in mold in homes and jeopardize water supplies and septic systems. Fountain mentioned the watershed precipitation is phenomenal. It takes 551 billion gallons to raise Lake Superior 1 inch.

C. Personal Health- Michelle Klein

Klein reported on immunization waivers. After January 1, 2015 there will be a requirement that any child that has an immunization waiver will be required to come to the health department and meet with a nurse. There is a real benefit to doing this, however, as of now there is no funding attached to this.

Klein reported flu has gotten off to a slow start, so far there has only been a few sporadic cases.

Klein reported there is a plan in place for monitoring anyone who comes from Africa. They come to 1 of 5 designated airports from that part of the world. Those people are reported to the state health department and then to the local health department and we have to monitor these people for 21 days. Right now there are 10 cases being monitored in Michigan. The Health Department will be required to provide direct monitoring of individuals in our county who have had direct contact with someone who had Ebola. Direct monitoring means once per day we contact the individual by phone, and once per day we will go to the person's home and monitor their temperature. Low risk individuals (those without direct contact with an Ebola patient) can be monitored with daily phone calls.

Griner departed at 5:16 for another meeting.

Klein reported there are 35 confirmed cases of Pertussis. Five (5) of those are in our jurisdiction. This has affected four (4) schools in Grand Traverse County along with a few scattered cases. Klein stated it is only a matter of time before we will find it in one of our schools, but we are prepared and ready to get the hotline fired up and do what we have to do.

D. Medical Director- Dr. Michael Collins, MD  
Not Present

Public Comments:

David McCulloch thanked the board for their thoughtful consideration of the Leelanau

County Solid Waste Commission putting a recycling site at the Connie Binsfeld Resource Center.

Board Comments:

None

**Motion:** by Lautner, seconded by McCulloch to adjourn the meeting.

**Voice vote: 5 ayes      Motion carried**

Chair Lautner adjourned meeting at 5:36 p.m.

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Melinda Lautner, Chair

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Heidi Roper, Recording Secretary

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