
BLDHD - ENVIRONMENTAL HEALTH OFFICE SOCIAL DISTANCING RESTRICTIONS (Beginning May 7th)

1. In office person to person meetings are NOT PERMITTED AT THIS TIME. Use of on-line meeting services will be used, if a meeting is required.
2. Avoid in-offices visits by conducting business as remotely as possible
 - Applications can be found and download at www.bldhd.org/environmental-health; (look in the green area to the left of the page for the desired application)
 - Complete the application (Fill in as much information as possible to avoid causing delays)
 - Submit the application via email or fax and call the respective county office to provide credit card payment (note: a credit card service charge of 3% will be added to the application fee)OR
 - Mail the application and check to the respective county office
 - Please contact our office if you need assistance or have a question regarding the appropriate fee
3. If you feel that you must visit our office to conduct your business, please be aware that:
 - Our field staff are working from home as much as possible and are not available to meet with you
 - **If your answer to any of the following health screening questions is “Yes”, do not enter the building**, return to your vehicle, and call our office to make arrangements for submitting your application.

Health Screening Questions:

 - A. Are you experiencing the following symptoms?
 1. Fever or temperature of 100.4 or higher
 2. Cough
 3. Shortness of Breath
 4. Sore Throat
 5. Vomiting/diarrhea
 - B. Have you had close contact in the last 14 days with an individual diagnosed with COVID-19?
 - C. Have you engaged in any activity or travel within the last 14 days which fails to comply with the *Stay Home, Stay Safe* Executive Order 2020-70 (COVID-19)?
 - D. Have you been directed or told by the local health department or your healthcare provider to self-isolate or self-quarantine?
 - You MUST WEAR A MASK (aka nose and mouth cover) to enter the building
 - Always maintain social distancing of 6 feet from other individuals to the extent possible
 - Applications will be available in a public area near the EH window
 - Completed applications and payment can be placed in our drop box near the EH offices
 - The EH office window will not be open any more than 1” maximum
 - Customers will be required to stay a minimum of six (6) feet from the window
 - Documents too large to fit in the drop box can be left on a chair/table for our staff to retrieve after your departure from the office