

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

March 22, 2012
3:30 p.m.

Tentative minutes to be acted upon at May 24, 2012 meeting
Meeting called to order at 3:30 p.m. by Chair Nielsen.

Roll call.
Pledge of Allegiance

Members Present:

Anne Damm, Benzie County Board of Commissioners
Marcia Stobie, Benzie County Board of Commissioners
Dr. Richard Nielsen, Benzie County Member at Large

Administration Present:

William Crawford, Health Officer and Director of Environmental Health Services
Jenifer Murray, Director of Personal Health Services, video-conference-Leelanau office
Dodie Putney, Director of Administrative Services
Dr. Michael Collins, Medical Director, video-conference-Leelanau office

Excused/Absent:

Mary Tonneberger, Leelanau County Member at Large, Excused
David Marshall, Leelanau County Board of Commissioners, Excused
Jim Schaub, Leelanau County Board of Commissioners, Absent

Staff: None Present

Guests: Rebecca Remondini, Evelyn Kolbe, Shelley Pinkleman, Linda VanGills

Dr. Nielsen stated we do not have a quorum therefore we will not be able to approve or vote on any items on the agenda.

Public Comments: None

Presentations:

A. Rebecca Remondini from Anderson, Tackman and Co., PLC presented the 2010-2011 Annual Audit. Rebecca stated it was an unqualified opinion of the audit which is the best audit finding that an agency can obtain.

B. Linda VanGills, Health Officer of District Health Department #10, Shelley Pinkleman, Chair, District Health Department #10, and Evelyn Kolbe, Past Chair, District Health Department #10 presented a power-point on the National Association of Local Boards of Health Community Guide. Handouts provided.

Murray stated BLDHD does utilize the website and Community Guide.

1. Health Officer:

Crawford discussed the EH code change, expecting to get it to the attorney within the next two weeks. There will have to be a public hearing as well. Plan is to have the code changes ready for the board meeting on May 24th.

2. Personnel and Finance Committee Report:

No action

3. Staff Reports:

A. Administrative-

Putney stated the transition to Insight is very cumbersome and time consuming. Hopefully things will lighten up for staff once we go live May 3rd. Because of the mild winter and the fact the State has given us our cost based reimbursement payment, things are actually looking better than budgeted.

B. Personal Health-

Murray reported the BLDHD administrative staff has been involved in a regional Community Health Assessment process that is lead by Munson hospital. This group has been conducting focus groups with a variety of health and human services providers in the 5 counties surrounding Munson (Antrim, Kalkaska, Grand Traverse, Benzie and Leelanau). Focus groups have been conducted with mental health/substance abuse providers, senior services providers and the human services collaborative groups in some counties. We will also be conducting focus groups with physician providers. Furthermore the group has been working with Career Tech students who have videotaped what they see as the health concerns in the area. We will be viewing those videotapes in April.

The BLDHD administrative staff has been involved in a regional perinatal initiative to guarantee good access to care for pregnant women and infants in our 21 county region (Manistee over to West Branch and up to the bridge). This region covers seven health departments. Given the fact that two birthing hospitals and numerous OB offices have closed on the East side of this region, we recognize the risks of poor birth outcomes and perinatal health when women do not have close and timely access to care. Hospital and health department partners are developing a structure and plan to address these access issues.

C. Medical Director-

Dr. Collins reported that another piece of the Community Health Assessment process is securing the services of the Healthy Communities institute who has produced a website with secondary health data related to our communities. Munson will house this website. Included with this website is a link to best practices around the country that address each health issue.

Dr. Collins also reported that it looks like flu season has peaked in our region and that the number of flu cases will most likely decline from here. In comparison to other flu seasons, this has been a relatively mild season.

D. Environmental Health-

Crawford discussed the interest of the Leelanau County recycling to move to the rear parking lot of the Connie Binsfeld Resource Center. Stated he would like to be able to help them. No recommendations as of yet, putting it on hold until he has more answers.

Public Comments:

None

Board Comments:

Stobie reported Frankfort is proceeding with healthy routes to school. Discussion followed. Stobie requested an update on the Northern Health Coalition at the next meeting. Nielsen stated not much to report as they are waiting on grant money to be able to move forward. Stobie reported they are doing a forum with the council on aging. They are trying to identify the needs in the county. Requested Murray come to their next meeting in April.

Nielsen stated we should possibly reduce the board of health meetings to only three per year. Are there ways to address issues that may arise without the need of meeting every two months. Discussion followed. Nielsen requested administration look in to the requirements and report back to the board.

Chair Nielsen adjourned meeting at 4:45 p.m.

Dr. Richard Nielsen, Chair

Heidi Roper, Recording Secretary