

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

July 28, 2016
4:00 p.m.

Meeting called to order at 3:55 p.m. by Chair Griner

A Quorum Was Present With the Following Members in Attendance:

Gary Sauer, Benzie County Board of Commissioners
Marge McCulloch, Leelanau County Member at Large
Dr. George Ryckman, Benzie County Member at Large
Roger Griner, Benzie County Board of Commissioners

Excused:

Carolyn Rentenbach, Leelanau County Board of Commissioners

Pledge of Allegiance

Administration Present:

Lisa Peacock, Health Officer
Dodie Putney, Director of Administrative Services
Tom Fountain, Environmental Health Director
Michelle Klein, Personal Health Director
Dr. Joshua Meyerson, Medical Director

Approval of Minutes:

Motion: by Sauer, seconded by McCulloch to approve the minutes of the May 26, 2016 meeting.

Voice vote: 4 ayes Motion carried

Motion: by Sauer, seconded by Griner to approve the minutes of the Special Board of Health meeting on June 17, 2016.

Voice vote: 4 ayes Motion carried

Approval of the Agenda:

Motion: by Griner, seconded by Ryckman to approve the agenda as presented.

Voice vote: 4 ayes Motion carried

Public Comment:

None present

Lautner arrived at 4:08 p.m.

Health Officer Update-

Peacock reported District Health Department #10 received the grant from MDHHS for Family Planning Outreach on behalf of the Northern Michigan Public Health Alliance. Peacock presented a slide show of a website the alliance would like to model an interactive website after for the purpose of promoting pre-conception health behaviors with the hope of improving Maternal-Child outcomes across the region. Discussion followed.

Peacock commented on the following programs.

1. Northern Michigan Public Health Alliance:

- MDHHS has selected the Northern Michigan Public Health Alliance (NMPHA) as the backbone organization of the Northern Region Community Health Innovation Region (CHIR). Currently we are working on drafting a governance structure which will include an Executive Committee which will meet more frequently and provide specific direction for the project but will also include more broad membership which will represent community agencies and existing coalitions. Most likely the plan will include regional coordinators who will lead the work in the priority areas: Community Health Needs Assessment (CHNA), establishing a community linkages model across the region, as well as a plan for data analytics that will promote collaboration and measurement. There is a SIM/CHIR kickoff meeting that the team will attend in Lansing in August.
- District Health Department #10 has received the grant from Michigan Department of Health and Human Services on behalf of the Alliance to develop a marketing and outreach plan for the Family Planning Programs. The funding will be utilized to develop an interactive website that would provide information on birth control, achieving a healthy pregnancy, STD, and healthy relationships. The overall purpose of this messaging and outreach is to promote pre-conception health behaviors with the hope of improving Maternal-Child outcomes across the region.
- Health Department of Northwest Michigan is still waiting to hear about the grant they submitted to the Michigan Health Endowment Fund on behalf of the Alliance which would allow expansion of a project that has been implemented in other parts of northern Michigan involving a partnership between the schools, Health Department, Federally Qualified Health Centers and local mental health agencies. The result of this project is the placement of a mental health provider in a school building who can see students for behavioral health needs that fall in the mild to moderate category. These services are billable through the FQHC which offers sustainability for the model. The first part of this project would be conducting a needs assessment across the northwest region to determine the status of current services and set priorities for expansion.
- Environmental Health directors have begun a strategic planning process with the goal of understanding current reality and develop a vision for the future including aligning processes and resources to

best support each agency and ensure consistency in future endeavors.

- 2. Regional Insight Software Project:** BLDHD, DHD #2, DHD #4, and HDNWM all participated in the Netsmart Kickoff for the MyInsight project. Netsmart staff met with wide user representation each day to walk through clinic and documentation processes and build consensus between agencies so that they can build the solution to our specifications. Project leadership and “super users” that have been identified by each partner health department and will continue to meet regularly through the implementation process. Partner health departments are sending representative staff to the annual Netsmart meeting for additional training opportunities. **ACTION NEEDED: Approve out of state travel**
- 3. Robert Wood Johnson Foundation (RWJF) Cross-Jurisdictional Sharing (CJS) grant:** Jane Sundmacher is coordinating a grant received on behalf of the NMPHA to demonstrate the impact of a coordinated implementation of a Community Health Needs Assessment and Planning process between several health departments and hospitals. Activities will include measurement of cost and productivity savings as well as quality of the shared process compared to each agency completing the process independently. A team representing partner agencies is being assembled to attend a required meeting in September. **ACTION NEEDED: Approve out of state travel**
- 4. Benzie Resource Center:** Construction plans are finalized and the project manager has been on site to begin work in the unfinished space. We are planning an upcoming meeting to review and update the timeline and intend to meet regularly throughout the process. We have been holding weekly meetings between the building partners as well as the construction project manager to finalize the drawings. The integration team represented by employees of Centra Wellness (CWN), Northwest Michigan Health Services, Inc. (NMHSI) continue to meet regularly to work on the priorities identified in the prior visioning session. Dental services continue on site several days per week in a temporary location within the building.
- 5. Services update:** Attached is the Summary of Services provided during FY 2015 for your review. In addition to these services, we have begun offering Cardiovascular Disease screening and risk reduction services to women age 40-64 through the Wisewoman program. One of our nurses has attended a training to begin offering Diabetes Prevention Program (DPP) in Benzie county and an additional nurse is scheduled to attend the same training this fall to be able to offer this class in Leelanau county as well. Our partnerships with other community agencies made this training possible. A process for planning and recruitment is being developed. In addition, we have also begun offering rapid HIV tests and are planning for enhanced services through the Healthy Futures program.

1 B. Summary of Services –

Peacock reported on the services provided by the health department for fiscal year 2015-2016 as well as new programs the department will soon be offering. Fountain touched on services provided through the environmental health department. Discussion followed.

2. Personnel and Finance Committee Report:

A. Accounts Payable-

Motion: by Sauer, seconded by McCulloch to approve the accounts payable in the amount of \$196,527.83.

Ayes: Griner, Sauer, McCulloch, Lautner and Ryckman **Nays:** None

Excused: Rentenbach **Motion carried**

B. June 2016 – Financial Statements-

Motion: by Lautner, seconded by Sauer to place the June 2016 financial statements on file.

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

C. Approval for Out of State Travel –

Peacock reported the travel is for the Regional Insight Software Project she touched on in her Health Officer report as well as the Robert Wood Johnson Foundation Cross Jurisdictional Sharing Grant she also touched on in her report. Discussion followed. The cost of the travel to Nashville for the Insight training is not to exceed \$7,000.00. Peacock and Rentenbach will travel to St. Louis, the expense is covered by the grant.

Motion: by Sauer, seconded by Ryckman to approve the out of state travel for up to five employees not to exceed \$7,000.00

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

Motion: by Sauer, seconded by Griner to approve the out of state travel to St. Louis for Lisa Peacock and Carolyn Rentenbach.

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

3. Staff Reports:

A. Administrative- Dodie Putney

Putney touched on the remodel project at the Benzie Community Resource Center. Construction has started and seems to be going well.

Putney stated she has a meeting Friday with a non-profit organization interested in renting space in the school portion of the Connie Binsfeld Resource Center. Putney introduced Kris Malkowski, the new account clerk for the health department and recording secretary for the board of health.

B. Environmental Health- Tom Fountain

Fountain reported the department continues to receive complaints regarding swimmers itch. The Michigan Swimmers Itch Partnership held a one day work shop on June 22, 2016 at which time Senator Booher's office announced three years of financial support to study

swimmers itch in Michigan. \$200,000.00 per year was approved for scientific research pending Governor Snyder's approval.

Beach monitoring began after Memorial Day weekend and will continue through Labor Day. We have had two level 2 advisories to date including Omena Beach today. E-coli levels over 300 colonies/100 ml requires a level 2 advisory. Water contact above the waist not advised.

Fountain reported a property owner in Omena has failed to repair a sewage system which is discharging onto the ground. Numerous attempts to get compliance have had no results. The department has been forced to prosecute this case and are in the process of a court injunction in District Court.

Fountain stated the Type II Public Water Program has been exhausting the staff and Type II budget. A survey monkey across the state has shown most if not all health departments are struggling as the result of the new E.P.A. rules.

Fountain reported the state-wide sanitary code which was introduced by Representative Plawecki has not moved forward due to her sudden passing. It is unknown at this time if the legislation will continue on this bill.

Fountain stated on August 8, 2016 he will be meeting for the third time with the Northern Michigan Environmental Health Directors which have created a coalition to collaborate ideas and goals. A common theme has been the lack of adequate funding for mandated programs we manage.

C. Personal Health- Michelle Klein

Klein reported the integration with Centra Wellness and NMHSI is making great progress. The goal is to make check in and referrals to the other agencies a smooth process for clients.

Klein reported there is a Regional Public Informations Group which is part of the alliance. They are working on marketing things as a group such as the website discussed earlier and data for public health. One of the things we are working on is part of the Immunization Regional Grant. We will be doing a marketing campaign for adolescents in particular promoting HPV, Tdap and Meningococcal vaccines.

Klein stated they are also going to be implementing an incentive program with some Physicians offices for promoting HPV vaccines. We will also be doing school based immunization clinics which will be starting in early November so we can incorporate flu shots as well.

Klein stated we have started doing Immunization waivers for the year. Expects things to pick up with the waivers the closer we get to school starting up.

Klein reported we will be sending staff to training to do Fluoride-Varnish on children in the WIC program.

Discussion followed.

D. Medical Director- Dr. Joshua Meyerson, MD, MPH

Dr. Meyerson passed out the County Quarterly Immunization Report Card which came out as of June 30, 2016. The report cards are ranked by county for immunization rates. This is updated every three months. Michigan is ranked 47th out of 50 states. Discussion followed.

Public Comment:

None Present

Board Comments:

None

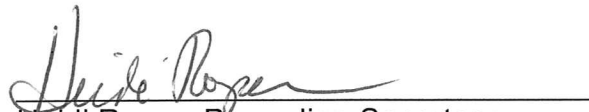
Motion: by Griner, seconded by Sauer to adjourn the meeting.

Voice vote: 5 ayes Motion carried

Chair Griner adjourned the meeting at 5:25 p.m.



Roger Griner, Chair



Heidi Roper, Recording Secretary