

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA**

Thursday, January 25, 2018

4:00 p.m.

**Connie Binsfeld Resource Center
7401 E. Duck Lake Road
Lake Leelanau, MI 49653**

Call to Order

The meeting was called to order at 4:03 p.m. by Melinda Lautner, Chairperson.

Pledge of Allegiance

Roll Call

Those present were:

Carolyn Rentenbach, Leelanau County Member at Large
Casey Noonan, Leelanau Board of Commissioners
Dr. George Ryckman, Benzie County Member at Large
Gary Sauer, V. Chairperson, Benzie County Board of Commissioners
Melinda Lautner, Chairperson, Leelanau County Board of Commissioners
Roger Griner, Benzie Board of Commissioners

Staff present

Dodie Putney – Director of Administrative Services
Lisa Peacock – Health Officer
Dr. Joshua Myerson – Medical Director
Michelle Klein – Director of Personal Health
Deb Aldridge – Personal Health Supervisor

Excused

Thomas Fountain – Environmental Health Director

Visitors in attendance

Nick Fleezanis

Approval of Minutes

Motion by: Noonan to approve the minutes from the Regular Board of Health Meeting of November 16, 2017

Seconded by: Griner

Voice vote: 6 yeas 0 nay Motion carried

Approval of the Agenda

Motion by: Sauer to approve the agenda

Seconded by: Griner

Voice vote: 6 yeas 0 nay Motion carried

Public Comment Period

none

Health Officer Update – Lisa Peacock

1. Northern Michigan Community Health Innovation Region:
Community Connections

Three clinical community linkages HUBs are operational in the NMCHIR and accepting referrals. In the August-October quarter, over HUB staffed responded to over 500 referrals. The Grand Traverse Regional HUB led by Benzie-Leelanau District Health Department Web-based screening tool is in final stages of development, with pilots underway at six patient-centered medical homes to identify clients with needs related to social determinants of health. A web-based resource database is also nearly complete. Designed for use by HUB staff and other professionals (not the general public), it is easy to navigate with several different search features. It can produce customized resource lists for clients in print, by email or by text.

Deb Aldridge, Personal Health Supervisor and Lead Coordinator for the Clinical Community Linkage Project which is named Community Connections, gave real life examples of persons who have been helped by program. Community Health Workers help individuals who have called asking for help or have been referred by community organizations or referred by a physician's office. Workers navigate the available resources to meet the individual's need.

2. Northern Michigan Public Health Alliance:

The Steering Committee decided at meeting on November 30, 2017 to expand the Alliance to include Central Michigan District Health Department (six more counties for a total of 31). Charter, signed by Health Officers, and MOU, signed by Board of Health Chairs, have expired and will be reviewed/updated at the next Steering Committee meeting on January 19, 2018.

Cross Jurisdictional Sharing Grant Opportunities

Michigan Health Endowment Fund

Benzie-Leelanau District Health Department is applying to the Michigan Health Endowment Fund for funding to expand the "Mom Power" program and document sustainability model utilizing multiple community partners

Northern Michigan Regional Entity Liquor Tax Funds

Grand Traverse County Health Department was selected by Grand Traverse County and Catholic Human Services to design and implement a needs assessment focused on substance use as a pilot for the Alliance.

Uniform Planning & Practice Work Group

Community Assessment Committee

Steering Committee members agreed to design and implement a common community needs assessment utilizing the Mobilizing for Action through Planning & Partnerships framework in partnership with hospitals across 31-county region. They also approved establishing a regional committee of Alliance and hospital partners to oversee organization, design, and implementation. At Munson Healthcare's request, Health Department of Northwest Michigan will serve as project manager with TBD sub-contracts to Alliance members within their jurisdictions based on their desired level of engagement. Next steps: Erika Van Dam will propose design, plan, and funding strategy at next meeting.

3. Benzie-Leelanau District Health Department Strategic Plan:

We completed our agency strategic planning process in December at our full staff meeting. The plan development took place in three stages which took longer than expected but the important point is that all staff were involved and contributed their thoughts. Thank you also to Commissioner Sauer for contributing to the process at the full staff meeting. The sessions were facilitated by Emily Llore, MPH, who is a community health coordinator at Health Department of Northwest Michigan who assisted us on an in-kind basis as part of the work of the Northern

Michigan Public Health Alliance. The document is attached and reflects the process which begins with establishing a practical vision (where do we want to be in 3 years?). We then identified the underlying contradictions which represent the barriers to achieving the practical vision and then follow with identifying the strategic directions for the agency with action steps and a timeline. Our staff is excited about the 3 major strategic directions identified: 1. Developing an efficient, healthy, and high-quality workplace culture. 2. Catalyzing public health presence. 3. Maximizing financial resources. We would welcome any Board member to join a team and provide input to help meet our goals.

4. State/Local 50-50 cost sharing:

In follow-up to requests at last BOH meeting I will be providing a summary of the history and current status of 50/50 cost sharing for required and allowable local public health services. This was part of a revision to the public health code in 1978 and stated that the State Department of Health would reimburse local governing entities for required and allowable health services. There was a schedule for increasing the level of cost sharing to 50% by 1982 but this has not been realized which appears to have been due to recession in the late 1970's and early 1980's. One of the key points is that the legislation is written in a way that ties the obligation of sharing to the funds being appropriated in the State budget. This has been opined upon multiple times by the Michigan Attorney General who has defended this interpretation. We continue to attempt to inform and educate our legislators on this history and advocate for restoration of the intended cost sharing. Encouraged Board to draft a resolution in March concerning unfunded mandates. April 18th is the date for 2018 Day at the Capitol.

5. Annual Report:

We have completed our 2016 Annual Report and will have printed copies available for you at the meeting. Many thanks to Jim Reardon, our PIO, who has taken this on as his responsibility and produced the first Annual Report we have published in several years! This was a recommendation at our accreditation site visit in 2016 and we are proud to share it with you. We are currently in the process of planning for the 2017 report which will likely be available during the summer.

Personnel and Finance Committee Report-Personnel and Finance Committee

Accounts Payable

Motion by: Rentenbach to approve payment for accounts payable in the amount of \$241,293.34

Seconded by: Sauer

Voice vote: 6 yeas 0 nay Motion carried

December 2017 – Financial Statements

Motion by: Sauer to accept the financial report

Seconded by: Griner

Audit is complete. The auditor will be at the March meeting with his report.

Voice vote: 6 yeas 0 nay Motion carried

2018 Board of Health Meeting Dates

Motion by: Sauer to move the November 15, 2018, meeting to November 29, 2018.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay Motion carried

Motion by: Noonan to approve the 2018 meeting schedule with the November change.

Seconded by: Sauer

Voice vote: 6 yeas 0 nay Motion carried

Staff Reports

Administrative- Dodie Putney

Soon AT&T will no longer be our communications provider– communications expenditures should go down. Working with Centra Wellness Network on our new phone system in the Benzie office that will include the Lake Leelanau office. It was agreed to work with a consultant to write, send out and sort through the request for proposals.

Still working with the Montessori School on the pending purchase of the Binsfeld building. At this time, there is nothing new to report. If something comes up before our March meeting we may have to call a special meeting.

Environmental Health Director

Tom Rademacher officially retired on January 5, 2018. His replacement, Nicholas Dow, began employment on December 27, 2017.

Fountain attended a three day Onsite-Wastewater Conference in East Lansing, January 9th-11th. The emphasis of this year's conference was Governor Snyder's Great Lakes Initiative. The conference focused on the proposed state-wide code and Fountain participated in a panel discussion with six other stakeholders.

Leelanau County Board of Commissioners are hosting a special session on January 30, 2018. This public hearing will address proposed septic system regulations for Leelanau County. Fountain has been requested to be present and be prepared for questions and answers.

Three staff members attended a one-day legal workshop on December 12, 2017. The meeting was well received by the attendees. Legal entry, complaint inspections, employee protection and evidence collection were some of the topics discussed. Future legal training is proposed and may include board of appeals and board of health members.

Personal Health – Michelle Klein

Personal Health – Immunization team looking at how to be more effective and efficient with the use of our vaccine

Worksite wellness – we are recruiting worksite partnerships. We will work with the worksite to complete a health and wellness worksite assessments. Incentive money is available from Getting to the Heart of the Matter grant money (from the CDC) if they implement the plan.

Medical Director – Dr. Joshua Meyerson

Hepatitis A outbreak Leelanau and Grand Traverse, doesn't appear to have any secondary transmissions. Couple more weeks of incubation/time left before we know for sure. Provider offices are encouraged to report if they suspect Hep A symptoms, as lab tests may be delayed and time is of the essence. Food service establishments have been notified, workers encouraged not to work if they are sick and encouraged to get a vaccination.

This is a moderate flu season. H3N2 is this year's strain. Symptoms are more severe.

Public Comment Period

Board Comments

Adjourn

Motion by: Griner to adjourn.

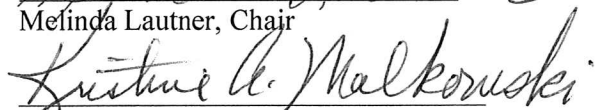
Seconded: Noonan

Voice vote: 6 yeas 0 nay Motion carried

Meeting adjourned 5:33 p.m.



Melinda Lautner, Chair



Kristine Malkowski, Recording Secretary