## BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT BOARD OF HEALTH MEETING MINUTES

Thursday, May 25, 2017 Connie Binsfeld Resource Center 7401 E. Duck Lake Road Lake Leelanau, Mi 49653

The meeting was called to order by Chairperson Lautner at 4:00 pm

### Roll call showed those present:

Melinda Lautner Chairperson, Leelanau County Board of Commissioners - present Roger Griner, Benzie Board of Commissioners - present Casey Noonan, Leelanau Board of Commissioners - present Carolyn Rentenbach, Leelanau County Member at Large - present Dr. George Ryckman, Benzie County Member at Large - present Gary Sauer, Benzie County Board of Commissioners - present

Public in attendance –

Lisa Vogler, Attorney at Law, and employees; Clay McNitt, Bill Crawford, Autumn Jurek, Tom Rademacher, Ruth Griner. Via telecom Marc Grossnickle.

## Pledge of Allegiance

# Approval of Minutes:

Regular Board of Health Meeting of March 23, 2017

Motion by Rentenbach to approve the minutes of the regular Board Health Meeting of January 26, 2017 as presented. Seconded by Griner.

Voice vote. yea:

nay: 0 Motion carried.

## Approval of the Agenda

Motion by Sauer to approve the agenda as presented. Seconded by Noonan.

Voice vote: 6 yeas

0 nays

Motion carried.

#### **Public Comment Period**

Clay McNitt, representing the BLDHD Employee Committee, shared with the Board employee concerns regarding changes to the Personnel Policy. Bill Crawford submitted a letter to the Board explaining his concerns. (both letters are attached to these minutes). Ruth Griner voiced concerns over the changes in the proposed Personnel Policy and requested the Board table a decision pending further discussion. Autumn Jurek, also representing the BLDHD Employee Committee, shared the view of other employees who have no concerns with the proposed changes and trust in the culture of the organization.

#### Health Officer Update - Lisa Peacock

1. Northern Michigan Public Health Alliance Update:

The Northern Michigan Public Health Alliance was awarded a \$70,000, 20-month Implementation and Impact Grant Program in 2016 from the Robert Wood Johnson Foundation. Of the four funded sites in the country, Michigan is the only one focused on community health assessment. The regional community health needs assessment process is being evaluated to quantify cost savings and describe quality enhancements that are achieved when local health departments collaborate on community health assessment:

- <u>Cost savings measure</u> compares actual cost for regional product compared to estimates for conducting five assessments
- Quality measure describes health department perceptions of quality they can produce versus that of regional product
- Quality measure defines community partner perceptions of benefits of regional community health assessment

Health Department of Northwest Michigan received a \$50,000 award on behalf of the Alliance to increase outreach for family planning, STD and HIV services across the region. This project will include increasing the marketing activities of the beforeplay.org campaign as well as a regional condom distribution program.

Lastly the NMPHA will be holding a stakeholder meeting on August 29 at the Otsego Club in Gaylord and all BOH members are invited to attend. There will be a review of the past year, a guest speaker on the topic of Public Health 3.0 as well as a facilitated strategic planning session.

2. American Health Care Act/Prevention and Public Health Fund Update: Under the current version of the American Health Care Act (HR 1628) which was passed by the U.S. House of Representatives on May 4, 2017, the Prevention and Public Health Fund is repealed at the end of fiscal year 2018. Although there are a lot of steps to the process, it remains true that there are a number of concerns that relevant to public health and our district. The repeal of the Prevention and Public Health Fund results in the elimination of funding for many public health services including funding for over 49% of the vaccines provided in our country. This action also greatly decreases funding for other crucial activities such as cancer screening and lab testing for communicable diseases. These are basic functions of public health which have been funded since the early 1980's. A series of education and advocacy efforts continue to educate and inform legislators about this consequence which may not be clear or intended. This legislation will now go to the Senate and may very well end up back in the House again so the sustained message of the importance of protecting the Prevention and Public Health Fund is imperative. I have attached updated talking points, a description of the financial impact to Michigan Public Health as well as a sample letter that could be sent as an individual or as a Board of Health, should you decide to take action.

**Motion** by Rentenbach to send the letter to Senator Bergmann. Seconded by Sauer Voice vote: 4 yeas 2 nays Motion carried.

- 3. State Innovation Model (SIM): Northern Michigan Community Health Innovation Region: The scale up of the regional navigation HUB's is ongoing. Staffing is underway and several of our Public Health Technicians are participating in a regional training to become certified Community Health Workers. Ruth Griner, as well as other regional techs, were recognized as participating in the health working training hosted by this project.
- 4. Benzie Resource Center: Now that construction is finished and all staff have been returned to their work areas, it is time to plan on open house for the public. We will be working with our building partners on a plan for this so that we can promote the services within the Benzie Resource Center.

### Personnel and Finance Committee Report

#### Accounts Payable

**Motion** by Sauer to pay the bills in the amount of \$219,664.84. Seconded by

Rentenbach.

Voice vote: 6 yeas

0 navs

Motion carried.

### April 2017 Financial Statements

Motion by Sauer, seconded by Noonan to place the financials on file.

Voice vote: 6 yeas

0 nays

Motion carried.

### 2017 Family Planning Fees

Motion by Rentenbach, seconded by Noonan to accept the fees schedule as presented, effective June 1, 2017.

Voice vote: 6 yeas

0 nays

Motion carried.

## Adoption of Personnel Policy

Lisa Vogler explained the proposed Personnel Policy was changed/updated/clarified based on recent court decisions. Vogler recommended adoption of the Personnel Policy without exception. Following Board discussion, a

Motion by Sauer, seconded by Rentenbach to approve the Personnel Policy as presented.

Voice vote: 5 yeas

1 navs

Motion carried.

### County Appropriation Budget Request - Dodie Putney

Since both counties have June deadlines in sending in budget requests, the Board of Health needs to approve an amount to be asked of both counties at this meeting. Historically we ask each County for a 3 percent increase to help cover increases in providing services to the residents of the counties. Last year, we decided not to ask for an increase and keep the FY 2016 funding levels. This year, Putney would recommend that the Board of Health approve a request for 3 percent in local appropriations. This increase request helps cover increased costs in providing services.

Motion by Griner Seconded by Noonan to request appropriations

Voice vote: 6 yeas

0 nays

Motion carried.

#### Staff Reports

Administrative – Dodie Putney – nothing more to add

#### Environmental Health Director - Tom Fountain

The Department's attorney, Jim Young, has drafted a settlement statement for the Bahia Vista Condominium issue (Elmwood Twp.). Mr. Young will be meeting with the other attorney soon.

Our annual beach e. coli monitoring will be commencing soon, however, due to the inadequate funding the inland lake sites will not be included at this point. Six sites along Lake Michigan and West Grand Traverse Bay will be sampled weekly this summer.

Fountain and Jim Reardon will be attending the National Environmental Health Association annual education conference in Grand Rapids, Michigan. The July meeting is located in Michigan for the first time in many years.

Leelanau clean Water has mailed several thousand post cards to riparian owners. The post card is an educational tool to help promote health choices on out waterfront properties. Leelanau Clean Water is hosting an evening workshop on June 21<sup>st</sup> at the Governmental Center to focus on safe/healthy beach use.

The M.D.E.Q. will be visiting the Department in June to conduct the annual accreditation for our drinking water program. The non-community public water (T-2) and residential/public (Type 3) water supply programs will be audited.

Fountain mentioned it is tick season and residents and visitors should be aware and educated about ticks and Lyme disease. The M.D.H.S.S. website has good information available.

Personal Health - Michelle Klein

The Benzie-Leelanau District Health Department provides reproductive health services to approximately 180 women and men each year. Reproductive Health Services include

- Clinical reproductive health exams and education/counseling
- Cervical cancer screening (pap smears)
- STD testing and treatment, partner notification and treatment
- HIV testing: Free rapid testing (results in 20 minutes)
- Pregnancy Testing
- Testing and treatment for other reproductive tract related conditions, such as bacterial vaginosis and Urinary Tract infections
- Contraception: Birth control pills, IUDs, Nexplanon, condoms, Nuvaring, Depo Provera
- BCCCNP: Cervical and breast cancer screening (pap smears and mammograms) for women ages 40-64 with incomes ≤ 240% of poverty and uninsured or have high deductibles. Also covers diagnostic testing as follow up to abnormal screening results regardless of age, and assists women in accessing a health insurance program to cover treatment if cancer is detected.
- Wise Woman/Wise Choices: Health screening and lifestyle support to reduce the risk of conditions such as high blood pressure, heart disease, and diabetes.
- Tobacco cessation support: Nicotine Replacement Therapy and cessation counseling
- Assistance in developing a Reproductive Life Plan
- Referrals to dental, primary care, mental health and other resources

#### Funding for Reproductive Health Services:

- Title X: Federal funding to provide quality, family planning and related preventive health services. The purpose is to promote positive birth outcomes and healthy families.
- Private insurance billing.
- Cash payment on a sliding scale based on income
- Per participant reimbursement for BCCCNP clients
- Per participant reimbursement for Wise Woman/Wise Choices
- Medicaid cost-based reimbursement
- Grant funding for tobacco cessation support and purchase of NRTs.

#### Snapshot of our clients:

- 32% of clients are teenagers (under age 20), 22% are between ages 20-24, and 47% are over age 25
- 90% have incomes below 150% of poverty
- 49% are on Medicaid, 12% have private insurance, 33% are uninsured
- Approximately 6% are Spanish speaking

- 11% of our clients use IUDs for birth control, 29% use Depo Provera, 30% use oral contraceptive pills, and 5% use Nuvarings
- We conduct approximately 50 pap tests/year. 10% have abnormal results.

Medical Director - Dr. Joshua Meyerson - excused

<u>Public Comment Period</u> – Bill Crawford thanked the Board for listening to the employees.

## **Board Comments**

## <u>Adjourn</u>

The meeting was adjourned by Chairperson Lautner at 5:23 p.m.

Melinda Lautner, Chair

Kristine Malkowski, Recording Secretary